

2025 CHIROCONGRESS CONVENTION EXHIBITOR FAQS

What is the attire for this year's Convention?

Business Casual

What is the Exhibitor Schedule?

Wednesday, November 12

• 1:00 pm - 6:00 pm - Exhibitor Set-up

Thursday, November 13

- 8:00 am 5:00 pm Exhibitor Hall Open
- 8:00 am 9:00 am Coffee with Exhibitors
- 10:30 am 10:45 am Break with Exhibitors
- 1:00 pm 2:00 pm Dessert with Exhibitors
- 4:30 pm 5:00 pm Break with Exhibitors

Friday, November 14

- 8:00 am 6:30 pm Exhibitor Hall Open
- 8:00 am 9:00 am Coffee with Exhibitors
- 10:30 am 10:45 am Break with Exhibitors
- 1:00 pm 2:00 pm Dessert with Exhibitors
- 3:30 pm 3:45 pm Break with Exhibitors
- 5:30 pm 6:30 pm Reception in Exhibitor Hall
- 6:45pm 7:30pm Friday Exhibitor Tear Down

Saturday, November 15

• 8:00 am - 11:30 am - Saturday Exhibitor Tear Down

Exhibitors are free to tear down Friday night after the reception or Saturday morning, **but Exhibitors may not begin tearing down before the conclusion of the Friday evening reception.**



Packing Shipping Information

How should I address my boxes?

Anything shipped to the hotel should be addressed to:

Exhibitor/Company Name & Booth Number ChiroCongress Annual Convention, November 13-15, 2025 Box # of # (e.g. 1 of 3) c/o Sierra Kuykendall Renaissance Boston Seaport District 606 Congress St. Boston, MA 02210

Please fill out the <u>Exhibitor Shipping & Receiving Form</u> and email your completed form to BostonRenaissanceEventManagers@marriott.com.

Box Receiving and Storage pricing is as follows and is based on weight per box:

- Envelopes/Letters up to 1.0lb \$2.00
- 0.0 1.0lb \$2.00
- 1.1 10.0lb \$8.00
- 10.1 20.0lb \$13.00
- 20.1 30.0lb \$18.00
- 30.1 40.0lb \$23.00
- 40.1 50.0lb \$24.00
- 50.1 60.0lb \$33.00
- 60.1 150.0lb \$35.00
- Trunks/Cases \$35.00
- Pallets & Crates \$150 or \$0.75lb > 200lbs

When can my boxes arrive to the hotel?

Deliveries to the hotel should arrive between Thursday, November 6 and Monday, November 10.

What do we do with our boxes on Saturday?

Pack your shipping boxes, tape them up, and label them. The hotel staff will transfer them to the receiving dock area for pick up by your preferred courier.

How do I order extra A/V and power needs for my booth?

You can order additional A/V needs through Encore Global's online ordering form.

Once you've opened the webpage, search "2025 ChiroCongress Boston Convention." The event should show up on the right-hand side of your screen. Select "Shop for Event."

Please contact Sierra Kuykendall at sierra@chirocongress.org if you run into any issues with accessing the order form.



Parking Information?

- 0-1hr \$25
- 1-3hr \$38
- 3-10hr \$44
- 10-24hr \$54

Where will I be located in the Exhibitor Hall?

Our Exhibitor Hall Layout will be coming soon!

Can I purchase Raffle Tickets for the Friday Raffle?

The Friday Night Raffle is for attendees only.

How do I know what meals/events I can go to as an Exhibitor?

Your name badge will have a punch mark next to the meals that are included in your Exhibitor/Sponsor package plus any you have purchased as an add-on.

What Sessions can I attend?

- All General Sessions
- Speaker Showcase Sessions
- National Updates on Thursday afternoon Exhibitors are welcome to attend, but must purchase meal tickets in advance to partake in lunch.
- Chiropractic Future Forum on Friday afternoon
- All other Sessions are by invitation only or member only including:
 - o ED Roundtable
 - o DC Roundtable
 - District Meetings
 - o Annual Business Meeting
 - Board Meetings
 - o National Partner Meetings that are by invitation only

Any other questions or concerns?

 ${\it Email Sierra Kuykendall \ at \ \underline{sierra@chirocongress.org}}$